

# Helping you prepare, for your Carbon Reduction Commitments

Support | Information | Guidance | Advice



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# Just the facts to start with. Is it about you?

This document is a guide only. It is to help you, when you are considering your CRC commitments, highlighting the workload and obligations this involves for you personally and company wide.

The CRC Energy Efficiency Scheme (widely known as the Carbon Reduction Commitment) is the United Kingdom's mandatory CO2 emissions trading scheme.

The scheme started in April 2010 and is administered by the Environment Agency. It is central to the United Kingdom's strategy for improving energy efficiency and reducing carbon dioxide (CO2) emissions, as set out in the [Climate Change Act 2008](#).

## fact

If you had at least one half-hourly electricity meter within your business in 2008, then you are required to take action to comply with the CRC scheme, either as an Information Discloser or as a Participant by the

**END OF SEPTEMBER 2010.**





# Which is which. What are you?

The CRC Energy Efficiency Scheme is divided into phases. The introductory phase runs for three years. Subsequent phases will each last seven years. This includes two preparatory years, which will overlap with the previous phase. Each phase includes a number of consecutive compliance years, which run from April to March, like financial years.

profile...

## Information Disclosure

If the total half-hourly electricity supplied to your UK organisation in 2008 was LESS THAN 6,000 Mega-watt hours, you must make an Information Disclosure.

## Full Participant

If the total half-hourly electricity supplied to your UK organisation in 2008 was MORE THAN 6,000 Mega-watt hours, you must make a FULL PARTICIPANT.





# Meeting the deadlines. Fail and it costs.

OK, you need to register. But how, and with what, by when and involve whom - you may need to involve many people from your business. You must consider the business itself - is it at a company or at a group level? Is it the group or all of your premises? Just how much information can you put your hands on right now? Can you access 2008 business information simply - for your organisation and the premises you're currently sitting in?

Now is not the time to leave everything to the last minute. So why not take the easy option.

## solution...

Ensure your registration. Make sure it is correct, first time and avoid financial penalties that could be as much as £500 a day. That could mean in a worse case, over £112,000\* in fines!

**Need an easy way for just £450?**

\* Example based on the penalty of £500 per working-day for the period November 2010 to July 2011.





# The easy CRC submission

With such little time left and with such a mine-field of information to gather, the easiest way to reduce your risk of failing to register, is to seek expert advice and to take one of our CRC support services and solutions.

£450 for  
peace of mind

From as little as £450 you can begin to have your registration requirements managed. Where do we start?

A **CRC Registration pack**. This includes a workflow managed, documented qualification assessment and registration on the CRC on-line registry system.

If you qualify as a participant we also offer a **CRC Management Service**. This includes the completion of your footprint and annual reports. It also includes the maintenance of your evidence folder, the tracking of your monthly emissions, energy reduction programmes and CO2 allowance trading.





# Registration pack details...

Our registration pack is a guided workflow service, to help you proceed through the complexities of the Carbon Reduction Commitment Energy Efficiency Scheme submission requirements and to ensure you meet the mandatory deadline (30th September 2010).

## Packaged

With esave, you will get a dedicated person to guide you through the steps involved in the qualification assessment, including:

1. Establishing your 2008 UK organisational structure.
2. Agreeing the UK parent company for registration listing.
3. The collection and management of data from sites, which are now closed.
4. Advising on 2008 billing and supplier information.
5. Identifying all your 2008 HH meters.
6. Quantifying your total HH consumption in 2008.
7. Identifying any CRC excluded energy uses.
8. Accounting for any "Climate Change Agreement" exemptions.
9. Advising on the nomination and registration of contacts for mandatory CRC roles.





# No fuss. No worries.

Once you have completed these steps, the qualification assessment will be documented and provides you with your 'evidence of compliance' for registration.

Using your data we will then register your company on the CRC online registry.

No fuss. No worries.

## Deadline looming?

If you are finding it difficult to gather information yourself, and are still worried about meeting your deadlines, we can also provide the following services at additional costs.

1. Researching your company structure and identifying UK sites (2008 and now).
2. Retrieving your 2008 copy bills.
3. Identifying the HH supplies and calculating your 2008 energy use.
4. Visiting your sites (e.g. to inspect records or meters).
5. Delivering CRC training or awareness sessions for your 'nominated' staff.



A close-up, high-angle shot of a glowing incandescent lightbulb. The bulb is the central focus, with its filament and internal structure clearly visible. The light it emits creates a soft, circular glow around it, contrasting with the dark background. The base of the bulb, showing the screw threads, is in shadow.

# Are you a full participant?

For those who will be Full Participants, we can also offer the following:

1. Taking on many of the mandatory CRC contact roles on your behalf.
2. Creating and maintaining your Evidence Pack.
3. Compiling, completing and submitting your Annual Report.
4. Completing your UK organisation's footprint report.
5. Regular tracking of your emissions, annual forecasting and CO2 trading.
6. Creation and management of your energy reduction programme / procedures or support for all existing programmes.

## Benefits...

esave, with our CRC services and other consultancy support offerings will help you achieve measurable and identifiable cost reductions through reduced energy consumption.

We will reduce your CRC compliance costs as we help you improve your performance and appearance in CRC league tables.

We will increase your CO2 visibility with regular and measurable performance reports.





# Important References

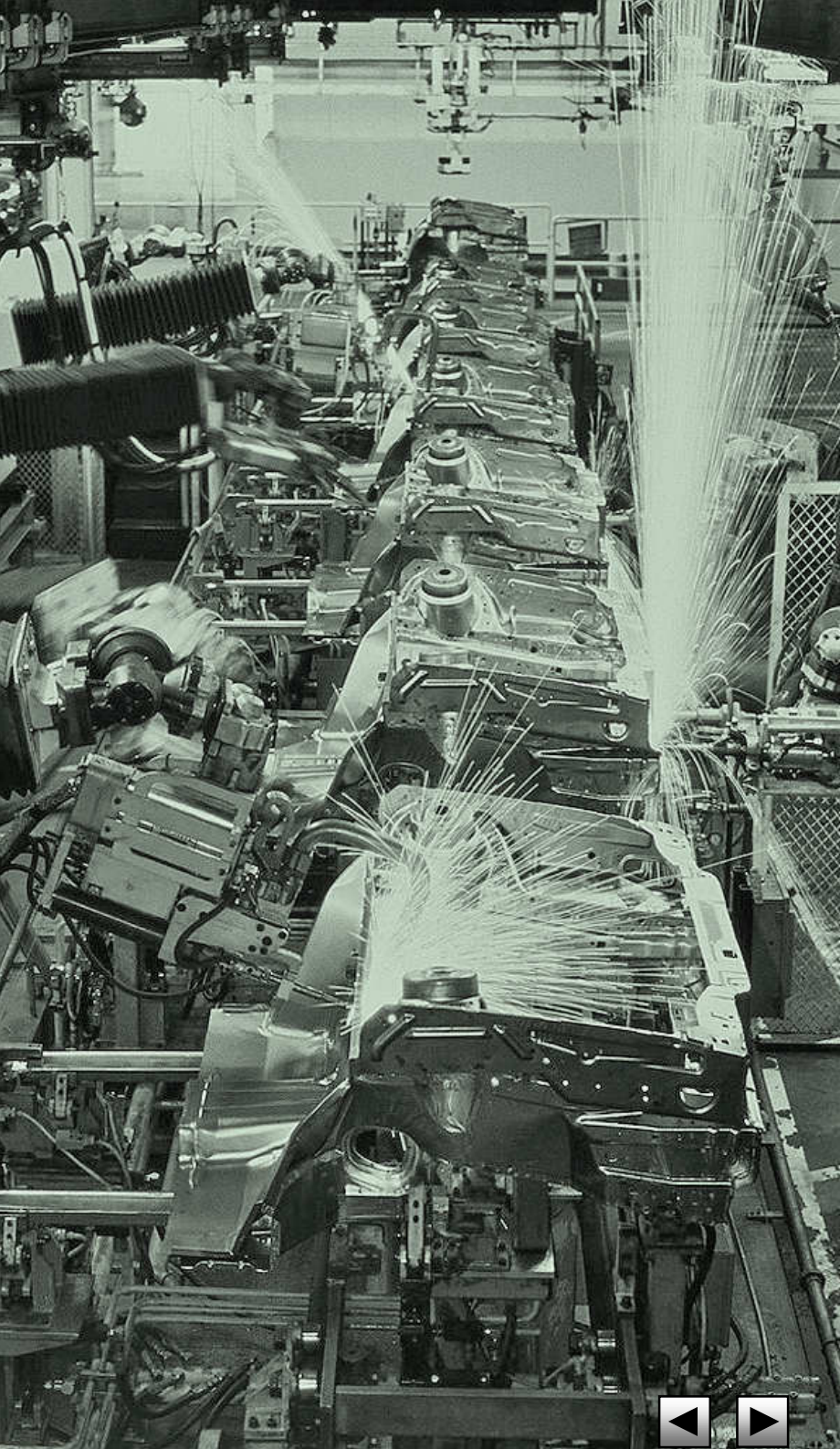
[Department of Energy and Climate Change](#)

[Climate Reduction Commitment](#)

[Climate Change Act 2008](#)

[Environmental Agency](#)





# Glossary of terms

## **Information Disclosure**

The information that must be disclosed by organisations that received electricity through a settled half hourly meter during the qualification year (2008) but does not qualify as a Full Participant due to the amount of half hourly electricity it was supplied with (less than 6000 MWh) in that year.

## **Qualification Period**

The period during which electricity supplied through all half hourly meters must be monitored to determine whether your organisation qualifies to participate in the forthcoming phase of CRC. This qualification period for Phase 1 is the 2008 calendar year.

## **Account Representative**

This is a named individual who is authorised by their organisation to act on its behalf and in particular to buy, sell and surrender allowances as appropriate through their CRC Registry accounts.

## **CRC Contact Details**

Every participant will need to disclose the name of a director or of a person of equivalent status, and two officers responsible for day-to-day administration of CRC for the participant. One of the day-to-day representatives may also be the named director.





# Glossary of terms

## **CRC Emissions**

These are the emissions each participant must report on following an annual reporting year and for which it must purchase and surrender allowances.

## **Footprint Report**

The footprint report contains information about a participant's total non-excluded energy supplies and those supplies to be included in the scheme for that phase. The report must be submitted via the Registry by the last working day of July following the end of the footprint year.

## **Annual Report**

The report that each participant must provide via the online Registry system by the last working day of July after each annual reporting year, detailing their CRC emissions for the previous financial year.

## **Audit Certificate**

Participants have to complete regular audits of their records to ensure they are complying with record keeping requirements under CRC. There must be written evidence of this such as an "audit certificate". Such a record must be signed by the person who exercises management control in respect of the activities of the participant. This must be kept with and form part of the records maintained in the evidence pack.





# Who are esave?

Creating the position of good commerce doesn't have to be at the expense of the environment – local or global. It can be managed in harmony. Costs can be controlled, consumption regulated and waste proactively converted to other forms, which in turn benefits your business financially and the community about you.

It's wrong to think that environmental solutions to today's economical problems are expensive or costly and therefore unacceptable. It's equally wrong to think they are two different subjects or sides of the decision making coin. They can be one and the same, the basis of business decision making in the future. We call it 'accountable' decision making.

At esave, we help your business manage its costs down. We can do this for all your utility and telecommunications investments and help you manage consumption down within your business, reducing costs through reduction in energy waste, carbon or emission waste and material waste production.

We deliver the results which you will see in your profit and loss accounts each month or balance sheet each year. This we do by considering your commercial goals from all aspects and where possible, provide you with a solution that has the least impact on the environment and the greatest contribution to your position of corporate or social responsibility and financial standing.

Good procurement. Excellent consumption control.  
Creative use of environmental options.





Creating a balance for commerce and the environment.

[www.esaveuk.com](http://www.esaveuk.com)

Tel: 01463 240640

Fax: 01463 240646

Maltings Business Centre, Longman Road, Inverness, IV1 1SD

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